

## Tips on Conducting Registration Drives

The following items are the minimum requirements to register as a “full ballot” voter who is eligible to participate in local, state, and federal elections:

- **Full Name**
- **Residence Address** (actual place where you live – if not a standard address, draw a map or describe using mileage, cross streets or landmarks)
- **Mailing Address** (if different than residence)
- **Birth Date**
- **Signature of the applicant and date signed**

**LIST #1: Items that will meet BOTH the proof of citizenship and residence requirements:**

- **Arizona** Driver License number or nonoperating ID number issued after 10/1/1996
- Copy of any tribal identification document, including but not limited to a census card, an identification card issued by a tribal government, or a tribal enrollment card

**LIST #2: Items that will meet ONLY the proof of citizenship requirement:**

- Copy of birth certificate from any U.S. state or territory
- Copy of U.S. passport pages containing your name and passport number, or passport card
- Copy of U.S. naturalization documents
- Naturalization Certificate Number, Citizenship Certificate Number, or Alien Registration Number:
- Indian Census Number

**LIST #3: Items that will meet ONLY the proof of residence requirement:**

- Copy of Voter Identification Card issued by the County Recorder
- Copy of utility bill for electric, gas, water, solid waste, sewer, telephone, cell phone, or cable TV
- Copy of bank or credit union statement
- Copy of Arizona vehicle registration
- Copy of Arizona vehicle insurance card
- Copy of Property tax statement of your residence
- Copy of valid United States federal, state, or local government issued identification
- Copy of Recorder's Certificate issued by the County Recorder
- Copy of any mailing to you marked “Official Election Material”

If a voter does not supply proof of citizenship and proof of residence at the time of registering, they will be a Federal Only Voter and may only vote in Federal Elections.

Please make sure the form has the information above and that it is legible. Give the registrant the carbon copy as their receipt.

**(More tips on back of page)**

The registration form is pre-paid and addressed so the registrant may take the form with them and mail it at their convenience. If they choose to allow you to collect their form, you must return it to our office within 5 days.

Additional notes:

- NAU students living on campus should list their dorm name as their residence address and their NAU post office box as their mailing address.
- Business addresses, including mailbox stores, are not acceptable residence addresses and should only be used as a separate mailing address.
- If they do not have a standard address, please include a parcel/lot number or description of where they live and draw a map if necessary.